



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**

**Alaska Workforce Investment Board
Alaska Department of Labor & Workforce Development
Youth Council
March 20, 2008
10:00 a.m.
Teleconference Number: 1-800-315-6338 Code: 2942 (AWIB)
Meeting Minutes**

- **Roll Call:** X Todd Bergman Co-Chair; X MJ Longley Co-Chair X John Douglass; X Heidi Frost; Melissa Hill; X Jennifer Jones; X David Kvasager; X Andre Layral; Helen Mehrkens; Jim Seccombe; Esther Cox; David Robinson; Alex Tatum;
Ex-officios. X Diedre Bailey, X Margie Germain-Antrim

Todd gave overview of reason for discussion items.

Approval of Agenda

Approval of Minutes –January 24, 2008

Motion to approve by MJ Longley; seconded by Heidi Frost; motion carries

Discussion Items

- AWIB Bylaws, Article X(Committees), Section 9 (Youth Council Committee) & YC bylaws – Todd
Todd discussed tasks of the youth council; youth council membership and the fact that the youth council does not include youth. Wants membership to realize the tasks of the youth council and the composition of membership. Todd talked about the work of the AWIB, their organization is very interested in having their students participate. Would like to identify a couple of mechanisms to identify youth..appoint one of their students.
- Inventory of Available Youth Workforce and Training Programs – Todd
Appendices in the AGIA training plan has listing of training opportunities in user friendly format. Diedre distributed list at the last meeting.
- Youth Council Roster – MJ and Todd
Discussion of roster membership. Would like discussion on how to include youth. Alaska association of student governments was suggested as a resource.
- Addition of Two Youth to the Youth Council – MJ and Todd
- Where do identify out of school youth from?
- Develop a job description to send out for nominations.....how would it be distributed; could go to WIA recipients. Want youth who have navigated the WIA system. Jennifer will work on draft, Diedre will work with reviewing the



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forms and has lists of contacts. MJ will look over, Andre – needs to include a description of a clear role of making this attractive to youth.

- Timeline – Diedre electronic list, April 11th , May 2nd return. Group will circulate what they come up with to the members.
 - Youth Council Survey Results – MJ and Todd
 - Youth Council Strategic Priorities – MJ and Todd
- Todd suggested groups going over strategic priorities.

Action Items

Other Items

Working on a training for grantees; on April 8 – Thursday afternoon open to guests; natural resource development, health care and construction. Invitations

Next meeting: May 15, 2008

Presentation on performance
Meeting calendar
Strategic Priorities
Youth membership
New grants

Adjournment:

Heidi Frost made the motion to adjourn; seconded by Jennifer Jones at 11:09